

**MIDAMERICA ST. LOUIS AIRPORT**  
**Fire Alarm, Sprinkler System & BFP Inspections and Repairs**  
**Solicitation No. 2016-13**

TO: All Plan Holders and Meeting Attendees  
(Meeting Roster Attached)

ISSUED BY: MidAmerica St. Louis Airport Dept. of Engineering & Planning

DATE: November 22, 2016

Re: Fire Alarm, Sprinkler System & BFP Inspections and Repairs  
Summary of Pre-Bid Meeting and Site Visit

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The pre-bid meeting for the Fire Alarm, Sprinkler System & BFP Inspections and Repairs project was held November 22, 2016, 1:00 P.M., at the MidAmerica St. Louis Airport Passenger Terminal. The following is a summary of the pre-bid meeting. Clarifications follow meeting minutes.

Summary of Meeting

Introductions presented by Dan Trapp, Director of Engineering and Planning. Airport personnel present: Richard Burke, Director of Operations, Brian Giesecking, Maintenance Superintendent, Ted Tedesco, Maintenance Supervisor and Alice Tejada, Contract Administrator. The sign-in sheet is attached.

Ms. Tejada presented the contractual requirements as outlined in the attached meeting agenda. It was noted that this was a mandatory pre-bid meeting.

Mr. Giesecking provided the project description and scope of services as outlined in the attached meeting agenda. A copy of the building floor plans were handed to each of the bidders present at the meeting. Bidders are not to share this information and unsuccessful bidders are asked to shred these floor plans after the solicitation.

Mr. Burke presented the Airport and Boeing's badging process and public safety issues as outlined in the attached meeting agenda.

There being no further business, the meeting was adjourned and the bidders were taken on a site visit.

Questions/Clarifications

- Question: Are there any confined spaces which will need to be entered as part of the scope of this work?
  - Answer: No
- Question: Are fire hydrants part of the scope?
  - Answer: No
- Question: What are the fees for the badges?
  - Answer: There is no fee for the Boeing Badge. The Airport media id badge is \$75.00.

- Question: Will device counts be provided for the fire alarm?
  - Answer: Yes. These will be provided.
- Question: Are faxed bids acceptable?
  - Answer: No. Only paper bids submitted per Section A, paragraph 4, Bid Submission are acceptable.

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**SIGN-IN SHEET**  
PRE-BID MEETING & SITE VISIT

**PLEASE PRINT**

Name	Representing	Address	Phone Number	Fax Number	Bidding? Y / N	E-mail Address
Dan Trapp	BLV – E & P	9768 Airport Blvd, Mascoutah, IL 62258				
Alice Tejada	BLV – E & P	9768 Airport Blvd, Mascoutah, IL 62258	618.566.5321	618.566.5324		alice.tejada@flymidamerica.com
Siri Vikan	BLV – E & P	9768 Airport Blvd, Mascoutah, IL 62258				
Richard Burke	BLV – Director of Operations					
Brian Giesecking	BLV - Maintenance					
Ted Tedesco	BLV - Maintenance					
JOE MUELLER	Barcom	923 W Belt West Swansea IL 62226	618-514-4069	618-277-7940	Y	JMUELLER@barcomsecurity.com
SCOTT FRITZ	GETZ FIRE	1615 SW ADAMS ST. PEORIA, IL 61602	(309) 673-0761 <sup>FAX</sup>	(309) 673-8067	Y	SCOTT@GETZFIRE.COM
JANET BOYER	BOYER FIRE	<del>3319 RAND LANE</del> 555 WEST PARK ST. LOUIS, MO	618-972-1050		Y	jboyer@boyerfire.com
Ed Herzog	Ahern Fire Protection	2675 Scott Ave Suite C St Louis MO 63103	314-535-4544	314-535-0144	Y	EHERZING@AHERNFIRE.COM
Mike GRANA	Cintas Fire Prot.	634 Lambert Pointe Hazelwood, MO 63042	636-368-5806		Y	mgrana@cintas.com
Nate Grimmelt	Cintas Fire	↓	217-261-4417		Y	ngrimmelt@cintas.com
Brian Giesecking						
Tim Baker	Cintas Fire	634 Lambert Pointe Dr Hazelwood, MO 63042	618-420-3117		X	tbaker@cintas.com



**PRE-BID CONFERENCE  
AGENDA  
MIDAMERICA ST. LOUIS AIRPORT  
FIRE ALARM, SPRINKLER SYSTEM & BFP INSPECTIONS and REPAIRS  
Solicitation No. 2016-13  
November 22, 2016  
1:00 p.m.**



**I. Introduction / Key Personnel: Dan Trapp, Director, Engineering & Planning**

- A. Welcome
- B. Introductions

**II. Contractual Requirements: Alice Tejada**

- A. MidAmerica St. Louis Airport Department of Engineering & Planning is representing the St. Clair County Public Building Commission as the Project Manager on this project.
- B. Please refer to the St. Clair County Insurance Requirements prior to bidding on this project. Note that you may need to purchase additional coverage based on the limits determined by St. Clair County.**
- C. Minutes of this meeting and any addenda that may result will be sent to all planholders by email. These documents will also be posted on the [www.flymidamerica.com](http://www.flymidamerica.com) website also. Please make sure you sign the attendance roster with legible and correct information.
- D. Any questions regarding the project must be received in our office before 2:00 P.M., Monday, November 28, 2016. All questions must be in writing as defined in the Instructions to Bidders.
- E. Bids will be received until 2:30 P.M., Monday, December 5, 2016. Late bids will not be accepted. Bids will be publicly opened immediately after 2:30 P.M.
- F. The contract will be awarded to the most responsive and responsible bidder whose bid proposal complies with all requirements of the contract.
- G. The bid tabulation will be presented to the Public Building Commission for selection of the successful bidder and contract award at 10:00 A.M., Thursday, December 15, 2016. The successful bidder will be announced on the [www.flymidamerica.com](http://www.flymidamerica.com) website on or about Thursday, December 15, 2016.
- H. The successful bidder will enter into a contract with the MidAmerica St. Louis Airport/St. Clair County Public Building Commission.
- I. We anticipate a prompt contract award, but no longer than 30 days from December 15, 2016.
- J. St. Clair County, through the Public Building Commission, reserves the right to reject any or all bids, waive irregularities or technicalities, if such waiver is deemed to be in the best interest of St. Clair County.
- K. This is a tax-exempt project. A tax-exempt letter will be provided to the successful bidder at the Pre-Construction meeting.
- L. Wage Rates:
  - 1. The Contractor must pay not less than the prevailing wage rates on the project as established by the State of Illinois, Department of Labor for St. Clair County (<http://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/Rates.aspx>).
- M. Substance Abuse Prevention on public works projects. The Contractor shall verify to the Public Building Commission that it has a plan in place which complies with all the terms and conditions of the Illinois substance abuse prevention on Public Works Projects Act.
- N. Questions?

**III. Project Description: Brian Giesecking, Maintenance Superintendent**

- A. Project Description. Work of this Contract is comprised of inspection, testing and maintenance for fire suppression and detection systems for facilities located at MidAmerica St. Louis Airport for the St. Clair County Public Building Commission.
- B. The facilities subject to this IFB includes:
  - 1. ARFF
  - 2. Boeing Facility
  - 3. Customs and Border Protection (CBP)
  - 4. Electrical Building
  - 5. Illinois State Police (ISP) Hangar
  - 6. Maintenance Facility
  - 7. North Bay Produce (NBP)

- 8. Passenger Terminal
- 9. MidAmerica Airport Pump House
- C. The Scope of Services consist of the following:
  - 1. Repairs and other work related to the scope of this contract, but not specifically indicated elsewhere (i.e., repair of backflow preventers) may be performed under this contract. This work will be performed on a case by case basis at a negotiated cost.
  - 2. Annual backflow preventer inspections and certifications at all buildings shown in the IFB.
    - a) These shall be performed in accordance with applicable NFPA and State of Illinois regulations. Annual inspections, certifications, and repairs (if necessary) of backflow preventers shall be performed by an Illinois Cross-Connection Control Device Inspector (CCCDI).
  - 3. Annual fire pump inspections in the pump house.
    - a) Annual fire pump inspections shall meet requirements of NFPA 25. Owner shall perform weekly, monthly and quarterly inspections.
  - 4. Inspections of the fire sprinkler systems and fire detection systems as further broken down below. Perform inspections per NFPA 25 and NFPA 72.
    - a) Annual Inspections. Annual inspections of sprinkler and alarm systems at all buildings shown in the IFB.
    - b) Quarterly Inspections – Wet Systems. Quarterly inspections of wet systems as shown in IFB.
    - c) Quarterly Inspections – Dry Systems. Quarterly inspections of dry systems as shown in IFB.
    - d) Five Year Inspections – Five Year inspections of all systems as shown in IFB. The Five Year Inspections are an additive alternate to the contract and may or may not be awarded.
  - 5. Annual Owner's Training. Annual Training shall include a comprehensive annual training provided by the contractor to owner's staff to allow owner to self-perform weekly and monthly testing.
- D. Contractor is responsible to familiarize themselves with the general conditions of the project site.
- E. Security and Safety are extremely important in the airport environment.
- F. Contractor will be required to obtain MAA Media ID and Boeing badges, comply with all airport security requirements, and comply with all FAA regulations.
- G. Contractor's employees and suppliers must follow all laws on the airport roads. Airport roads are patrolled by the St. Clair County Sheriff's Department.
- H. Questions?

**IV. Airport Security / Public Safety Issues: Richard Burke, Director of Operations**

- A. Airfield Safety – Not applicable.
- B. Airport Security
  - 1. Process for obtaining a media id badge.
- C. Coordination with Airport Tenants: Boeing, Customs and Border Protection, North Bay Produce, and Illinois State Police.

**V. Summary: Dan Trapp**

**VI. Site Visit**

**END OF AGENDA**

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