



PUBLIC NOTICE
Request for Qualifications (RFQ)
Consultant Services For
Airport Master Plan Update
MidAmerica St. Louis Airport, County of St. Clair, Illinois
Solicitation No. 2017-10

Owner: The Public Building Commission of St. Clair County, Illinois (PBC), as owner, operator and sponsor of MidAmerica St. Louis Airport (the Commission and St. Clair County collectively hereinafter referred to as the “Owner” hereby gives notice that Statement of Qualifications (SOQ) will be received from qualified consultants to provide professional services to update the current Airport Master Plan for MidAmerica St. Louis Airport (BLV). The consultant retained for this project shall supply all architectural and engineering services as necessary to update the BLV Master Plan.

Scope of Services: The project will be conducted in accordance with Federal Aviation Administration Advisory Circular 150/5070-6B, Airport Master Plans. The focus of this Master Plan Update will be to determine demand/capacity requirements for the passenger terminal and recommend development alternatives to accommodate the expected capacity shortfalls in the terminal and surrounding environment. The Master Plan will define a phased plan for accommodating passenger growth at all aspects of the airport, but most specifically in and around the passenger terminal.

The project will be accomplished in two phases:

- **Phase I** will include the following elements: (1) pre-planning services, (2) public involvement program, (3) existing conditions update, (4) forecasts update, (5) facility requirements update – terminal focus, (6) alternatives development – terminal focus, (7) implementation plan – terminal focus, and (8) phase I report.
- **Phase II** will include the following elements: (9) phase II pre-planning, (10) public involvement, (11) facility requirements update, (12) alternatives development, (13) implementation plan, (14) financial analysis update, (15) airport layout plan and airports GIS/eALP, and (16) master plan report. Phase II work will be negotiated upon acceptance of Phase I deliverables by the PBC.

DBE Participation: St. Clair County promotes equal opportunities and encourages participation by Disadvantage Business Enterprise firms. A goal of 7.00% DBE participation has been established for this project.

Qualifications: Consultants submitting a SOQ must be prequalified with the Illinois Department of Transportation (IDOT) in Airport Planning and Special Services.

Contract Terms: Each SOQ submitted in response to the RFQ is subject to the contract terms as set forth in the RFQ. Any contract awarded will incorporate all of these contract terms. The PBC will consider only responsive proposals from responsible consultants for a contract award. A responsive proposal is a proposal that complies with all requirements stated in the RFQ. A responsible consultant is a consultant that demonstrably possesses the skill, ability, and integrity necessary to faithfully perform the work called for in the RFQ. Each responsive SOQ from a responsible consultant will be evaluated solely according to the criteria set forth in the RFQ.

Submittal Rejection: This RFQ does not obligate the Owner to execute an Agreement with any consultant nor to pay any cost incurred in the preparation of any SOQ submitted in response to this RFQ. The Owner reserves the right to reject any and all submittals, waive any informalities in submittals, or to accept a submittal which best serves the interests of the Owner.

RFQ Documents: The RFQ is available effective 8:00 A.M., April 27, 2017. Consultants interested in submitting an SOQ may request the RFQ from the Airport Department of Engineering & Planning by e-mail (alice.tejada@flymidamerica.com). The RFQ and subsequent addenda (should there be any) will be distributed exclusively **via e-mail**.

Time and Place of SOQ Submittal: SOQs will be received **until 2:30 p.m. (local time) on the 18th day of May 2017** in the Airport Department of Engineering & Planning. The SOQ must be submitted in accordance with all submission requirements set forth in the RFQ. Facsimile submittals are not acceptable. Late proposals will not be accepted. Questions must be directed in writing as detailed in the RFQ.

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