



Request for Authorization to Bid / or Not For Bid Status

Department of Engineering & Planning
9768 Airport Boulevard, #3
Mascoutah, IL 62258

Solicitation Number \_\_\_\_\_

Bid Due Date \_\_\_\_\_

TYPE OR USE BLACK INK

SPECIAL NOTICE
ELECTRONIC PLANS AND PROPOSALS

Plans and/or proposals may be downloaded from the MidAmerica St. Louis Airport website located at http://www.flymidamerica.com at no cost.

Firms wishing to bid directly to the Airport MUST request Authorization to Bid.

Firms downloading plans and/or proposals that do not wish to bid directly to the Airport will not be placed on the Not For Bid list unless they request to be added to the list. Such requests shall be made by submitting a Request for Authorization to Bid / or Not For Bid Status form.

The Airport offers plans and proposals in electronic format ONLY.

Please check one:

\_\_\_\_\_ I plan to bid as a prime contractor and hereby request Authorization to Bid.

\_\_\_\_\_ Please list our Company on the Not For Bid List.

Requestor Remarks:

REQUESTOR INFORMATION:

COMPANY: \_\_\_\_\_
CONTACT NAME: \_\_\_\_\_
EMAIL: \_\_\_\_\_
MAILING ADDRESS: \_\_\_\_\_
CITY, STATE, ZIP \_\_\_\_\_
REQUESTOR PHONE NO.: \_\_\_\_\_ REQUESTOR FAX NO.: \_\_\_\_\_

INSTRUCTIONS:

- Authorization to Bid will not be issued after the time and date specified in the Invitation to Bid.
• Type or use black ink to complete the form.
• Email the completed form to alice.tejada@flymidamerica.com or fax to 618.566.5324.
• ADDENDA/REVISIONS: Contractor downloading proposals from the internet are responsible for checking the MidAmerica St. Louis Airport website for any ADDENDA or REVISIONS that may effect the downloaded proposal. It is the contractor's responsibility to download the updated Proposal to receive the updated information. Any ADDENDA or REVISIONS must be acknowledged on the Bid Form.

MIDAMERICA ST. LOUIS AIRPORT USE ONLY

DATE RECEIVED: \_\_\_\_\_

APPROVED TO BID: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_

Any additional questions please call (618) 566-5321